Technical Committee 2.4 - Winter Service
Minutes of the 4th Meeting
Garmisch-Partenkirchen
2-4 October 2013

General
1. Welcome and opening remarks
   Mr. Giloppé welcomed the members and opened the meeting of Technical Committee 2.4-
   Winter Service at the date and time established. The objectives of the meeting were reviewed and
   comments from our hosts were relayed to the TC by Mr. Giloppé.
   Mr. Hanke made a presentation regarding winter service in Germany and the events associated
   with the technical tour. The presentation is attached and part of the minutes.

2. Introduction of new members
   The members of the committee and guests introduced themselves. The TC attendance roster
   is attached and made part of the minutes.

3. Approval of the agenda
   The agenda was reviewed by the committee and accepted with minor adjustments in the order
   of events.

4. Approval of the minutes of meeting number 3rd held in Santiago de Chile
   The minutes of meeting number 3rd held in Santiago de Chile were made available on the
   website for members to review. The committee members present reviewed the minutes and there
   were no corrections suggested.

5. Left Blank on the Agenda

PIARC Andorra Congress 2014
   Mr. Palmitjavila provided a briefing on the organization of the Congress covering all the
   major topics. The presentation is attached and made part of the minutes.

6. Congress communications
   Mr. Tanino made a presentation regarding the status of the communications received. Of the
   233 abstracts submitted 187 completed papers have been received. The tally of response in each topic
   is included in the presentation which is attached and part of the minutes.
   Important dates are: final decision on the communications by 21 October 2013 and final notification to
   the authors by 31 October 2013. Communications worthy of publication in Routes Roads should be
   made known to Mr. Giloppé and Mr. Tanino as soon as possible as the final selection of one paper from
   each topic must be made soon. These papers will be included in the January 2014 edition.
   The TC adjourned to allow the communication topic teams to meet and discuss the
   communications and make final decisions on their ultimate fate, including the possibility of moving
   them from one topic to another.

7. Activities since the 3rd meeting
   There has been a lot of activity in the promotion of the Congress. All continents have been
   reached. It is expected that 1,500 members and 100 exhibitors will be in attendance.
Snow Plough Championship

The competition will be in two parts. A technical element to test the operators regarding the equipment and an operational element to test the operators skill. The equipment utilized will be from the Andorran equipment fleet. Many countries have been conducting competitions to select those will compete. The guidelines have been published.

Coordination with SIRWEC

There has been coordination with SIRWEC and they will hold their Congress immediately preceding the Winter Road Congress, January 30 – February 1, 2014 in Andorra. This will allow participants the opportunity to attend both events.

Technical Tours

A program of technical visits is planned to key areas that are important to the provision of good winter service to the area. The goal of the Organizing Committee is to provide everyone the opportunity to experience the technical tour. There will be dual offerings of the tours to provide maximum opportunity to attend.

Social Program

A social program is being planned that will include visits to the Caldea, shopping opportunities, tours to Barcelona and Careassonne, Casa de Valle, and winter driving sessions.

Other

The presentation made by Mr. Palmitjavila provided additional information regarding the venue including the space for exhibitors, presentations, poster sessions, snow plough championship, the gala dinner, and other elements of the venue. Coffee breaks will be provided additional time in the schedule as they will be held in the exhibition area to encourage interaction between the participants and the exhibitors.

8. Planning schedule towards the congress

The planning schedule for the Congress is part of the presentation attached to the minutes.

9. Congress Program

He mentioned that the Barcelona airport will be the primary access point for the Congress with 8-10 shuttle busses each day during the period Monday-Friday of the Congress. Meeting rooms for the TC’s (winter service, tunnels & bridges) have been identified at the Holiday Inn in Vella la Andorra. The closing session will be organized in a different way than was the Congress in Quebec City. The TC Chairs will highlight the conclusions to promote efficiency at the closing session.

The schedule for the Opening and Closing ceremonies were discussed. There is a desire to make inventions to more member countries officials to participate in the opening. The format of the closing ceremony was discussed particularly the summaries of the technical sessions. These should be made interesting so the delegates will stay to listen.

10. Organization of the Sessions

It was determined that with allocation of 38 sessions, 150 papers could be presented. Session Chairs and Vice-chairs need to be identified for each of the 38 sessions.

11. Any other item concerning the Congress

TC2.4 will meet on the Monday before the Congress and Friday after the Congress to conduct the neccessary business of the Committee.
PIARC Strategic Plan 2012 – 2015

Mr. Tanino presented a report of Strategic Plan for ST "C" meeting. Several meetings have been held since the kickoff meeting in February 2013. There will be a mid-cycle meeting of TC Chairs and Secretaries from 30 June -1 July. Each working group was made aware of three main points that must be considered and documented.

- The layout of the technical reports must be defined and documented by the end on 2013.
- Quality control and assurance plans must be clarified and implemented.
- The location of the next seminar must be solidified.

12. Terminology

Mr. Haaland made a report on the activities of the terminology committee. It was mentioned that the terminology review of winter service terms is still underway. Since our last meeting Mr. Haaland has been in contact with the Chairperson of the Terminology Committee and remains active in the work of the Committee.

13. WG Meetings

The TC adjourned allowing each Work Group the opportunity to meet to discuss their activities and progress on the Terms of Reference.

14. Progress Reports

Each Working Group reported their progress in completing the technical reports. Each indicated that they will reach the necessary milestones by the end on 2013. Each team will be sent the most recent version of the Work Program so it can be refreshed with the most recent progress including the outcome of this meeting.

15. Snow and Ice Data Book

Mr. Aparrecio made a report on the Snow and Ice Databook on behalf of Mr. Valdecantos. Building on the historical publications of the Databook - 9 countries have not submitted updates to their past contributions. There was discussion of inserting their historical data with a note that the data is not current. Two new countries have submitted contributions; New Zealand and South Korea.

16. Any other item concerning PIARC Strategic Plan 2012 – 2015

No other items were mentioned.

Seminar No 1⁰ Santiago de Chile

17. Summary of the Seminar in Santiago de Chile

Mr. Giloppé provided a brief summary of the seminar held in Santiago de Chile. There were 16 TC2.4 members present and 14 countries represented through 270 attendees. The presentation is attached to the minutes.

18. Seminar No 2⁰

Mr. Giloppé made a brief report that there have been some initial discussion regarding holding our second seminar in the Black Sea region of eastern Europe. Nothing has been confirmed at this time.

19. Web Site

The committee had a general discussion regarding the website. It was mentioned that there have been some difficulties with logins. The use of the web conferencing tools was mentioned and that working group 2.4.3 has utilized the technology for several meetings. It should be noted that several members have difficulty utilizing the web conferencing software as their agency IT departments have
security protocols that prevent them from accessing the software. There is an element that allows participation by telephone only and this option should be utilized to allow members to participate.

20. Any other Item

Mr. Giloppé made a brief presentation of the Baltic Road Association Conference which he attended this last August.

There were no other general items brought forward.

21. Next Meeting Winter 2014

The next meeting of TC2.4 will be held the Monday prior to the Winter Road Congress, 3 February 2014, in Andorra. There will be a meeting of TC2.4 Friday afternoon following the closing of the Congress to summarize the events and collect lessons learned for the organizers of future congresses. The TC2.4 meeting will be conducted at the Holiday Inn Hotel in Villa la Andorra.

22. Technical Presentations

There was not sufficient time remaining during the allotted time for the TC meeting to have technical presentations.

23. Summary of the 3rd Meeting

Mr. Nelson provided a summary of the 4th meeting with input from members to clarify the content of the meeting notes.

24. Closing of the 3rd Meeting

Having completed the agenda and conducting the business of the TC, Mr. Giloppé closed the 3rd meeting.

25. Technical Tour

The TC was invited to visit the highway maintenance facility located in Oberau. We were greeted by several officials and a presentation regarding the winter operations of the region. Equipment was displayed as well as demonstrations to show their ability to exchange equipment attachments and other operational elements associated with winter maintenance activities.

Attachments:
Meeting Agenda
Attendance Roster
Welcome presentation by Mr. Hanke
Winter Road Congress overview by Mr. Palmitjavila
Progress of the Winter Road Congress Papers by Mr. Tanino
Progress of Strategic Plan presentation made by Mr. Tanino