Technical Committee 3.1 Committee meeting minutes  
Rabat, Morocco  
November 29, 2012

1. Introductions and Welcome

Greeting by Mr. Matts Ake-Belin

Welcome by Mr. Jean Francois Corte, Secretary General

Greeting by Mr. Benjellounm, Morocco
   Welcome to Morocco

Welcome by Mr. N’Hammoucha Hicham, Director of Transportation ministry:  
   Thanked Technical Committee members for attending and visiting Morocco.  
   The work by the Technical Committee is important to global road safety.  
   Morocco has 4000 deaths annually, 4 million vehicles.  
   Encouraged by work on safety in country, but still need more improvement.

2. Short presentation of all present Technical Committee Members

   Introduction of participants  
      Brief individual introductions

   Technical Committee 3.1 Members in attendance:  
   Matts-Ake Belin, Sweden  
   Mohammad Benjellounm, Morocco  
   Robert Hull, United States  
   Rainer Keinreich, Austria  
   Annie Canel, France  
   Roberto Arditi, Italy  
   Patric Derweduwen, Belgium  
   Laurent Carnis, France  
   Jamilah Mohd Marjan, Malaysia  
   Pablo Peres de Villar, Spain  
   Jesus Chavarria, Mexico  
   Emmanuel Bokoba, Cameroon  
   Augustin Mbam, Cameroon  
   Julian Lyngcoln, Australia  
   Rob Ritter, United States  
   Randall Cable, South Africa  
   Josef Mikulik, Czech Republic  
   Yoshitaka Motoda, Japan  
   Juan Rodriguez, Argentina

3. Message from General Secretariat
Quality control process for production of TC reports, Web conference tool, the use of PIARC Website, questions from TC members to the General Secretariat

Mr. Belin:
Discussion of Agenda:
Main objective is to finalize the technical committee’s work plan.
Develop output of the committee for the next 4 years.
Begin working groups (WG) report activities.

Want to match work of Technical Committee 3.1 with overall direction of PIARC.
Need to work in between meetings not just at plenary meetings.
Mr. Cable leading website information for committee.

Mr. Corte:
Provided direction for the committee meeting.
Made presentation regarding publication of past reports.
Discussed requirements of the development and quality control of future reports.
In last cycle, received 50 reports from the committees.
Some observations of past reports:
Little quality review prior to submittal
Needed to do much editing
Little notation of references
Needed translation

As a result, recommendations were made to the Executive Committee to produce individual linguistic versions of reports.
Also, presentation of reports was changed to make them more readable and useable.

Report example – *Improvement in Safe Working on Roads*
Only used in developed countries
Need something to be applicable to developing countries
Need to establish what are the minimum requirements in developing countries

Additional reports from last cycle in safety area:
*Comparison of National Road Safety Policies and Plans*
*Road Safety Inspection Guidelines*
*Investigation of Road Accidents*

Quality control on future reports:
Don’t want to specify rules.
However, need a peer review with members of committee not part of the work group.
Review needs to be done before end of the cycle.
Need to have translation by native speaking committee member before end of cycle.
PIARC staff has issues with technical expertise so need translation early.
Be concise in the reports, large reports are problematic.
Content – don’t need to start from the genesis of the issue.
Don’t need to begin from the beginning of the issue, work from the current situation.

Need to involve the Strategic review coordinator of PIARC. Send in early if possible.
The coordinator is Jeff Paniati, FHWA, United States.

Website overview:
Each member should have his/her personal code.
Connect through www.piarc.org.
Password change can be requested through the automatic system.
Technical Committee portion is accessible to all.
There is a member portion that must be accessed through a login – contains materials such as an excel file of Technical Committee members
Need to login to access reports

Mr. Cable led more detailed presentation of committee website.

Mr. Cable:
Website detailed information:
Access to member-only area is through an icon.
It will confirm your member status.
Left side has different folder for each work group.
Work from the previous cycle at the bottom of list.
In each folder there is a list of specific work group members.
Need to modify to change to our requirements.

Three main functions:
Documents
Discussion forum
Notification
Need to send documents to Mr. Cable for upload, cabler@nra.co.za.
At the bottom of working area, you can send a notice to all members of Technical Committee on new material.
Discussion forum used to encourage discussion between the meetings.
Notification used so you can contact whole Technical Committee.

Mr. Corte:
Web conferences:
Cisco WedEx is the system.
Coordinate meetings among the chair, secretaries, and Working Group leaders.
Working group meetings, interim meetings for each Working Group. Not for plenary meetings. Organizer of web conferences can be Technical Committee chair, or secretaries (check email on documentation).

Encouraged Technical Committee to start using the system. Audio is through the computer, can use phone system (but the member pays cost). Need to find a time that will work for most Technical Committee members.

Question was raised about coordinating with the other Safety committee. May not be needed because of topics assigned to the different committees. The strategic coordinator should assist in this issue.

4. General discussion of the main outputs required from work groups and the work process

Mr. Belin:

Main output – Technical Committee 4-year schedule
2012
Work program
Abstract to Routes/Roads
Plenary meetings Paris, Rabat

2013
Article to Routes/Roads
Plenary meeting April
Participation in Baltic seminar, August
Seminar together with World Bank October or November, Argentina
(Joint seminar with World Bank on road safety)

2014
Final draft technical report – seminar to discuss reports as plenary meeting
Two plenary meetings (possible 2nd meeting in Asia -JFC)

2015
Plenary meeting
Final technical report
World Congress, South Korea

6 main outputs of the Technical Committee are:
Work plan for the 4-year cycle
Articles for Routes/Roads magazine
Plenary meetings of the technical committee
Seminars and conferences
Draft reports
Final Reports

Early links to the Road Safety Manual – reports from working groups

Routes/Roads article proposals:
Mr. Belin submitting on ISO 39001
Mr. Cable propose submitting on Safety Campaigns
Mr. Mike Griffin will be submitting for the publication
Mr. Mikulik can submit from last cycle work.
Mr. Carnis and Ms Canel on France’s speed enforcement
Mr. Benjellounm, on Morocco safety initiatives
Mr. Keinreich on Austrian road safety audits and inspections
Mr. Hull on US effort to Decade of Action, National Strategy and TZD

Action item:
Need to send Mr. Belin a title and brief summary of proposed article
Indicate if you want to present at the Baltic conference before 28 December, 2012

Proposed technical report review process:
WG1 to WG 2
WG2 to WG 3
WG3 to WG 1

Another proposal – ask for volunteers to review a particular Working Group report

Final proposal to combine the two different ideas:
Working Group leaders will coordinate and lead review effort with volunteers from the whole technical committee.

Typically there is one technical report from each working group

Need to find examples from different parts of the world especially low income, or middle-income countries.

Need examples of moving from one level to next in relationship to reducing fatalities (fatalities/100,000 population), need to add time line also.

Comment by Mr. Corte – experimenting with regional coordinating committee (example Mexico/Latin America)
When requesting information from national delegates, need to be specific in request

Comment by Mr. Corte – need table with discussion of topics and time line to produce reports
How are you going to work, and the approach to doing the work?
Identify the next step for the working group activities, mainly between the plenary meetings, who will contribute to the work between meetings
Action item:
Need to send Mr. Belin an update to the work plan from each working group. Each work group is to develop a time line of the work to be completed before end of 2012.

5. Working group sessions

Time was given for working groups to meet:

Working Group 1 - Investing and Planning, Julian Lyngcoln Kienreich, Derweduwen, Chavarria, Mbam, Cable, Carnis

Working Group 2 – Josef Mikulik Motoda, Benjellounm, Arditi, Canel, Perez de Villar, Bokoba, Rodriguez

Working Group 3 – Land Use and Development, Rob Ritter Marjan, Belin, Hull

Note: The technical reports will be a contribution to the Road Safety Manual, not a chapter of the Manual.

The working groups should consider how their output could contribute to the Manual. (RC)

Working groups met to begin the process to limit the scope and develop the objective of the effort.

6. Input to Routes/Roads, Road Safety Seminars together with World Bank

Mr. Corte:
Discussion on a series of seminars with World Bank and PIARC on road safety Revolve around the Decade of Action and the 5 pillars Development of road safety action plans

5 Pillars in UN Action Plan
1. Road Safety Management
2. Safer roads and mobility
3. Safer vehicles
4. Safer Road Users
5. Post crash emergency services

2013 International Seminar
October 2013
Buenos Aires, Argentina
The following information is a possible format of the conference and joint meeting:
Opportunity of joint event with OECD/IDB conference on IRTAD-LAC
Project of international road traffic accident database in Latin America
2 days of PIARC/WB seminar followed by 2 days with OECD/IDB on IRTAD-LAC

1st day
Opening speeches
Current situation in Argentina, safety and management
WB guidelines of country capacity and development investment strategies

Afternoon
Presentation from different countries
(Possible Colombia, Brazil)
Also, Technical Committee 3.1
6 – 8 case studies

2nd day
Morning (workshops in parallel sessions)
Three workshops to 3 of the pillars (1., 2., and 4.)
Workshop 2 will include info on Road Safety Manual project
Discussion in each workshop facilitated by one expert to be identified by PIARC,
OECD, IDB, and World Bank

Afternoon
Feedback from workshops
Panel discussion on “the way forward”
Closing session

Technical Committee 3.1 will concentrate on the content of the meeting not the logistics.

This conference will be an excellent opportunity for the working groups to obtain valuable information for their reports and also to share their experience and knowledge to the conference attendees.

2014 – Seminars with Asian countries organizing by World Back and PIARC

7. Work Group Leaders report out from break out sessions with their groups

Working Group1 – Report by Mr. Lyngcoln:
Brainstormed ideas on road safety investment
More than funding (money), labor and time too
Main focus – two case studies of funding models that worked
Discussion around sources of infrastructure funding and arrangements
Will discuss why we invest and vision of objective
- Who benefits from investment
- Where are investments being made

*Working Group 2 – Report by Mr. Mikulik:*
Discussion general approach to work and how to fulfill requirement to PIARC
Focused on low to middle income countries
Adopted outputs to this situation
Important to involve these types of countries and contribute to this effort
(South America, Africa, Asia)
(Perez de Villar, Benjellounm, Bokoba, Marjan)
Establish what safety management looks like and who manages in these countries
Identify the tools that are used
Make contact as soon as possible (before end of the year)
First question is how road safety management wor-

Discussion about the manner to distribute surveys occurred
May need to use the First Delegates as first option
Possibly the WHO survey results would be helpful
It is possible to use the WHO survey contacts to conduct surveys too

Surveys should be coordinated between the working groups
Don’t want to overload First Delegates with an overload of surveys

*Working Group 3 – Report by Mr. Ritter:*
Discussed the impact of land use development on roadway safety
Need to establish when safety considerations need to take place in land use
Need to consider urban development versus rural
Discussed the cycle that took place in developed countries – public transportation, vehicle ownership, congestion, move to public transportation
Need to identify time when the cycle can be interrupted
Produce report at the land use level and understand the impacts on land use
Possible develop “road map” to future work

Discussion took place on the need for addressing current situations. There is a need now even in developing countries regarding the output from the working groups.

Adjourn Day 1
Greeting by Matts-Ake Belin
Agenda was adjusted to discuss Road Safety Manual at the beginning of Day 2

8. Road Safety Manual
Review of stage 2 report, Discussion of how the committee’s work products align with the RSM

Mr. Belin:
Discussion on the Road Safety Manual
  Mr. Belin, Mr. Cable, and Ms Farjan are on the manual Task Force
  Review of existing manual was completed
  Need significant changes and updates

Discussion on the WHO report
  Traffic deaths will rise from #9 (2004) to #5 in 2030, predicted
  There are huge differences between fatalities rate throughout the world
  Africa 25/100000 population,
  November 2009 UN Ministers established the Decade of Action

Tie to the Road Safety Manual

New Road Safety Manual
  Important publication to assist safety improvement
  Structured knowledge-based organized
  Included policy makers, middle management, and practitioners
  Need to be countries in different stages of development
  Different road environments and different users
  Living electronic compendium

Mike Griffith, FHWA, United States, chairs the task force on RSM.
There are three stages of work that will occur
Stage 1, refining the scope and critical analysis
Stage 2, review existing document
Stage 3, produce new manual

Technical Committee members should reference documents online regarding the format and proposed content of the Road Safety Manual

Parts
Part 1
Introduction
Chpt 1 Scope of Road Safety problem
Chpt 2 Key Developments in Road Safety

Part 2
Chpt 3 The Road Safety Management System
Chpt 5 The Safe System approach
Chpt 6 Effective management and use of safety data
Chpt 7 Road Safety target, policies

Part 3
Chpt 8 The Safe System approach
Chpt 9 Effective management and use of safety data
Chpt 10 Road Safety target, policies

Stage 2 report
Identify specific road safety material that can be included or referenced within the revised RSM
Determine a hierarchy for
Provide comments on each
Determine drafting

Personal comment from Mr. Belin
Most of the content is from developed countries
Need to develop performance indicators
Need to be different recognizing the development stage of the country

Showed image exhibiting the relationship between Sweden's road safety interventions, performance indicators, and the resulting number of fatalities and injuries.

In Sweden there is a movement to performance indicators for a safe system such as implementation of safety mitigation, instead of the number of fatalities and injuries. Changing indicators for different situations

WHO – Global Status Report on Road Safety, reference document
4-year update cycle, next 2013
Opportunity to use survey network

WHO – Road Safety in 10 Countries, reference document
Again, an opportunity to use survey network

9. Conclusion on main outputs required of TC 3.1.
Work Group Leaders report out from break out sessions with their groups
Work need to be done before next meeting of TC
Break out sessions for Working Groups -
Discussion topics for work group meetings:
Scope – what to accomplish
Method to use – surveys
Input to the World Bank seminars – share knowledge, get information ideas
Input to the RSM
Time line of work to be accomplished
All of these items will lead to the development of the Technical Committee work plan

Following break out sessions for the working groups, the committee reconvened to hear reports from the three working groups.

Report out from Working Groups:

Working Group1 – Mr. Lyngcoln
Will produce one technical report
Will address defined scope of Working Group, find case studies on funding activities, different funding models
Web conference late January
By April meeting have information to begin report work
Will use the existing network for surveys
Seminar proposal to present info on case studies by the survey countries
Allows for more information collection
Need to work how report will work in the content of the RSM
Can finalize the work program for Working Group1

Working Group2 – Mr. Mikulik
Discussion concentrated on the scope, outputs and products of work group
RSM Chapter 10 the best fit and covers their work
RSM Chapter 3 (main concepts in Road Safety Management)
Divided the work into 5 subgroups
Will determine if the report should be one or multiple reports
Will survey countries on their use of certain tools, like safety audits
Will do the evaluation on existing guidelines, or World bank directions
First draft of questions in January, final to be done end of January

Working Group3 – Mr. Ritter
Will focus on case studies, land use decisions made at local
Possible 10 case studies, identify candidate locations through request for volunteers
Identify candidate case studies location opportunities
Will need to collect information, photos, policy details
Will propose a workshop proposal for seminar.
Timeline report to be produced by end of 2014, in time for translation
RSM Chapters 3 and 6 are applicable chapters, possibly Chapter 7
Mr. Cable:
Questioned how the Technical Committee topics were chosen.
Recommended the Technical Committee topics are aligned between the Technical Committee work and the needs of Manual

10. Next meetings and thank you

Mr. Belin:
Next meetings proposals

2013 Sweden, April 9 – 10, 11 technical visit for Technical Committee
2013 Argentina World Bank Seminar
2014 Italy or USA to be determined
2014 Asia region World Bank Seminar
2015 Italy or USA to be determined
2015 World Congress – Seoul, South Korea

Mr. Belin thanked everyone for their attendance and effort over the two days.
Mr. Belin thanked the Moroccan hosts for their hospitality.

End of meeting